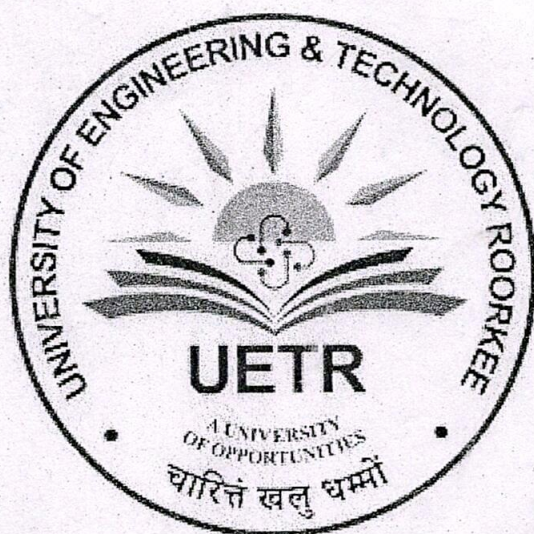


UNIVERSITY OF ENGINEERING & TECHNOLOGY ROORKEE



MINUTES OF MEETING OF ACADEMIC COUNCIL OF UNIVERSITY

held on

07th August, 2021 at 11:00 AM

Venue: Board Room, UETR

**1st Minutes of Meeting of Academic Council of University
on 07th August, 2021 at 11:00 am at Board Room, UETR**

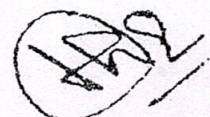
The meeting was chaired by: **Hon'ble Vice Chancellor**

Date, Time and Venue: Board Room, UETR at 11:00 am

The following members were present:-

- | | | |
|---|---|------------------|
| 1) Dr. S.P. Gupta, Vice Chancellor | - | Chairperson |
| 2) Dr. Ila Gupta, Dean Academics | - | Member |
| 3) Dr. Veeralakshmi B., Dean SoB | - | Member |
| 4) Dr. Ayushi Verma, Asst. Prof., SoD | - | Member |
| 5) Dr. Brij Mohan Singh, Group Director, COER | - | Member |
| 6) Dr. Siddharth Jain, Professor, COER | - | Member |
| 7) Dr. Ashima Garg, Assoc. Prof., SoB | - | Member |
| 8) Dr. Sumit Kumar, Assoc. Prof., SoC | - | Member |
| 9) Dr. Prabhat Kumar, HoD, Civil Engineering | - | Member |
| 10) Dr. Rashmi Gupta, HoD, English Department | - | Member |
| 11) Mr. Puneet Mittal, CEO & Founder
VLSI Expert Pvt. Ltd. | - | Member |
| 12) Mr. Ankur Mishra, Director
Software Engineering Company, Ethos Life, USA | - | Member |
| 13) Mr. Vipin Jaiswal, Deputy CoE | - | Member |
| 14) Mr. Hemant Katiyar, Librarian | - | Member |
| 15) Dr. Devendra Kumar, Director-Admission | - | Special Invitee |
| 16) Mr. Amit Kumar, Head-HR | - | Special Invitee |
| 17) Dr. Himanshu Chauhan, Registrar | - | Member Secretary |

S.P. Gupta



Welcome Address:-

Hon'ble Vice Chancellor Prof. (Dr.) S.P. Gupta heartily welcomed all distinguished members to the first meeting of Academic Council, which being the Principal Academic Authority of the University, shall set the tone and momentum of University's Academic Excellence. Hand holding and guidance by the experts on the council shall be the defining force behind University's achievements and all successful endeavors in future.

After a warm welcomed and felicitation of all distinguished members, Hon'ble Vice Chancellor requested to all members to introduce their self to the house, after a quick round of introduction of all members, Hon'ble Vice Chancellor requested to the Registrar to present the schedule of the days' business.

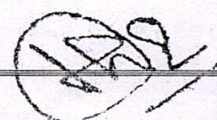
Registrar Dr. Himanshu Chauhan initiated the days' proceeding by presenting a lucid PowerPoint presentation showcasing the rich legacy of COER Institution of Higher Education, which was now established as a University, its vision & mission, academic processes, training and placement activities, best practices, research and extra academic initiatives. Proceeding further, Registrar sought permission to initiate the day's business.

Agenda Point No. C.1.1: Considered and approval of a draft of First Statutes of University of Engineering and Technology Roorkee. (Annexure-I)

Registrar Dr. Himanshu Chauhan presented the draft copy of First Statutes of the University. A broad discussion among the members took place regarding the draft copy of First Statutes of the University. After a broad discussion among the members, some minor changes will suggested by the members in the First Statutes.

Resolution: The suggestions of the member's incorporated and instructed to the Registrar for further implementation in First Statutes. It was unanimously resolved to approve the First Statutes of the University after the implementation of the suggestions.

S.P. Gupta



Agenda Point No. C.1.2: Considered and approval of a proposed Mission & Vision of University of Engineering and Technology Roorkee. (Annexure-II)

Registrar Dr. Himanshu Chauhan presented the proposed Mission and Vision of the University. After a broad discussion among the members, some suggestions have been suggested by the house for the proposed Mission and Vision of the University.

Resolution: The suggestions of the member's incorporated and instructed to the Registrar to implement it. It was unanimously resolved to approve the proposed Mission and Vision of the University after the implementation of the suggestions.

Agenda Point No. C.1.3: Considered and approval of renaming of college at UETR University to Schools and their Vision, Mission and PEO's & PSO's, of different programs.

It was informed to the house that the one college, of COER Institutions of Higher Education known as COER School of Management (COER-SM), by virtue of UETR University Act (Act.No.07 of 2021) have come to the fold of University of Engineering and Technology Roorkee and have to be accordingly renamed as Schools.

Resolution: Unanimously resolved to approve the renaming of college to respective school of University and their Vision, Mission and PEO's & PSO's, of different programs.

Agenda Point No. C.1.4: Considered approval of introduction of new courses at UETR University. (Annexure-III)

Keeping up with the growing trends of niche skills across industry set ups, members were provided a brief on the bouquet of new courses introduced in the University. The house deliberated on the agenda, and subsequent to broad discussion, it was approved.

Resolution: Unanimously resolved to approve the introduction of new courses at UETR University.

S.P. Gupta



Agenda Point No. C.1.5: Considered the approval of student intake (sanctioned seats) in various programmes of University. (Annexure-IV)

Registrar Dr. Himanshu Chauhan requested the Director-Admission, Dr. Devendra Kumar, Special Invitee to present the details on the agenda point for further deliberations. A broad discussion pursued on the programme wise sanctioned seats.

Resolution: Resolved to approve the proposed student intake (sanctioned seats) in various programmes of University.

Agenda Point No. C.1.6: Considered approval of proposed draft of Academic Ordinance of the University. (Annexure-V)

Registrar Dr. Himanshu Chauhan has presented the draft of Academic Ordinance to the house. He informed the house that the Academic Ordinance is a complete procedure of all Academic related activities performed by the departments under the University. All members reviewed the ordinance meticulously and suggested some minor changes in the Ordinance.

Resolution:- The suggestions of members are incorporated and instructed to Registrar to implement these suggestion to the ordinance and it was unanimously resolved to approve the proposed draft of Academic Ordinance after implementing the suggestions.

Agenda Point No. C.1.7: Considered approval of recommendations of Board of Studies of various programmes. (Annexure-VI)

Registrar Dr. Himanshu Chauhan shared the framework, powers, function & constitution of Board of studies. The program grid and recommendations of Board of studies were discussed at length with special focus on CBCS pattern and Electives offered. Members appreciated the efforts put in and suggested to have minor & major curricular reforms; based on feedback of stakeholders. The National Education Policy 2020 should also be taken into account while addressing curricular framing and reforms.

Resolution:- Resolved to approve the recommendations of Board of Studies of various programs in toto.

S. P. Chakraborty

12/12

Agenda Point No. C.1.8: Considered approval of rules of appointment of paper setter, examiner and other University exam officials.

Deputy Controller of Exam, Mr. Vipin Jaiswal presented the highlights of the "Exam Rules" prepared in this regard. The house appreciated the well drawn rules and University's vision to build a robust Examination System.

Resolution:- Resolved to approve the "Exam Rules" prepared in toto.

Agenda Point No. C.1.9: Considered approval of final draft of Examination and Allied Provisions Regulator – 2021. (Annexure-VII)

Deputy Controller of Exam, Mr. Vipin Jaiswal, presented the highlights of the final draft of Examination and Allied Provisions Regulation – 2021 of UETR University. Broad discussion pursued on the conduct of exams, exam officials, CBCS pattern, electives, progression policy etc.

Resolution:- Unanimously resolved to approve the final draft of Examination and Allied Provisions Regulations - 2021.

Agenda Point No. C.1.10: Considered approval of proposed draft of Admission Ordinance of the University. (Annexure-VII)

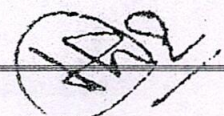
Registrar Dr. Himanshu Chauhan presented the draft of Admission Ordinance prepared for guidance on the programmes offered, approved intake, duration of programme and eligibility criterion for admission. All members reviewed the documents meticulously.

Resolution:- Unanimously resolved to approve the proposed draft of Admission Ordinance of the University.

Agenda Point No. C.1.11: Considered approval of proposed draft of HR Ordinance of the University. (Annexure- IX)

Registrar Dr. Himanshu Chauhan requested to the Head-HR, Mr. Amit Kumar, Special Invitee to present the draft of HR Ordinance and its highlights to the house. He informed the house that the HR Ordinance is a complete process for Recruitment of Employees to Relieving of Employees of the University. All members reviewed the ordinance meticulously.

S. P. Gupta



Resolution:- Unanimously resolved to approve the proposed draft of HR Ordinance of the University.

Agenda Point No. C.1.12: Considered approval of proposed draft of constitution of various committees, their power and functions of the University. (Annexure-X)

Registrar Dr. Himanshu Chauhan presented the draft constitution of various committees:

- 1) Anti Ragging Committee,
- 2) Anti Discrimination Cell,
- 3) Grievance Redressal Committee (Departmental),
- 4) University Grievance Redressal Committee,
- 5) Internal Complaint Cell (ICC),
- 6) Fee Committee,
- 7) Placement Cell,
- 8) Purchase Committee,
- 9) Proctorial Board,
- 10) University Library Committee

working in different perspectives of the University and their power and functions. All members reviewed the documents meticulously.


Resolution:- Unanimously resolved to approve the proposed draft of constitution of various committees, their power and functions of the University.

Agenda Point No. C.1.13: Any other point with the permission of the Chairperson.

As there being no other agenda points to discuss, the meeting of Academic Council concluded with a vote of thanks to the Chair.

S. P. Chatter

Chairperson



Member Secretary

UNIVERSITY OF ENGINEERING AND TECHNOLOGY ROORKEE

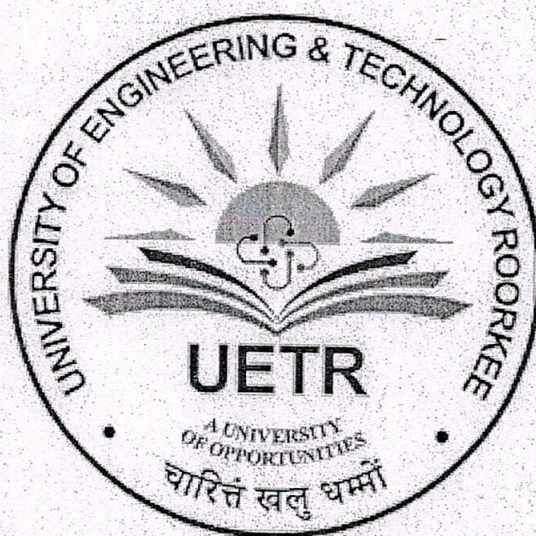
7th K.M., Roorkee-Haridwar Highway, Vardhmanpuram,
Roorkee 247 667 (Uttarakhand) INDIA

List of Proposed Programs and Intake (Session 2021-22)

Sl. No.	Name of the School	Program	Intake	TFW (5%)
1	School of Computing (SoC)	B.Tech. AI & ML	45	2
		B.Tech. Cyber Security	30	2
		B.Tech. CSE	60	3
		BCA	150	8
		MCA	30	2
2	School of Design (SoD)	BFA	30	2
3	School of Business Studies (SoB)	BBA (3 Year)	120	6
		MBA (2 Year)	120	6
		B.Com (CFA) (3 Yr)	60	3
4	School of Smart Agricultural Science (SoA)	B.Sc. Agri. (4 Year)	30	2
		M.Sc. Agri. (2 Year)	9	0
TOTAL			684	34

24/11/21

UNIVERSITY OF ENGINEERING & TECHNOLOGY ROORKEE



MINUTES OF MEETING OF BOARD OF MANAGEMENT OF UNIVERSITY

held on

21st August, 2021 at 11:00 AM

Venue: Board Room, UETR

S.P. Gupta

(12/2)

**1st Minutes of Meeting of Board of Management of University
on 21st August, 2021 at 11:00 am at Board Room, UETR**

The meeting was chaired by: **Hon'ble Vice Chancellor**

Date, Time and Venue: Board Room, UETR at 11:00 am

The following members were present:-

- | | | |
|--|---|------------------|
| 1) Dr. S.P. Gupta, Vice Chancellor | - | Chairperson |
| 2) Dr. R.P. Saini, Professor, IIT Roorkee | - | Member |
| 3) Ms. Charu Jain, Executive Director, COER | - | Member |
| 4) Dr. Brij Mohan Singh, Director, COER | - | Member |
| 5) Dr. Devendra Kumar, Dean-Admissions, COER | - | Member |
| 6) Dr. Mridula, Head,
Accreditation & Ranking Framework | - | Member |
| 7) Dr. Sushil Kr. Thakur, Joint Registrar, UETR | - | Member |
| 8) Dr. Veeralakshmi B., Dean SoB | - | Member |
| 9) Dr. Sagar Gulati, Dean, SoC | - | Member |
| 10) Dr. Kamal Kapoor, Professor | - | Member |
| 11) Dr. Himanshu Chauhan, Registrar | - | Member Secretary |

Principal Secretary / Secretary – Dept. Higher Education, Govt. of Uttarakhand and Dr. Ravi Rastogi, could not attend the meeting.

Welcome Address:-

The Hon'ble Vice Chancellor Prof. (Dr.) S.P. Gupta UETR University welcomed the Hon'ble members to the first Board of Management, which was followed by self introduction of the members and felicitation by Vice Chancellor and Registrar. A detailed schedule of the business was presented by Registrar.

Hon'ble Vice Chancellor of UETR University then invited Registrar, to brief about the University. The Registrar highlighted the achievements of all constituent institutes/colleges and schools of the

S.P. Gupta

(Signature)

University and stressed upon the holistic approach of the university. An insight into the teaching-learning process at the university, pedagogical tools and academic flexibility was given.

Registrar Dr. Himanshu Chauhan, requested the Vice Chancellor to share the Vision and Mission and accomplishments of COER Institute of Higher Education and its historic journey through the last 24 years.

Post introduction session and felicitation, the house was opened for business, Registrar Dr. Himanshu Chauhan, initiated the proceedings and presented the agenda items for deliberations.

Agenda Point No. B.1.1: Notifying the members regarding the appointment of Statutory Officers of the University as appointed by the Chancellor.

The Chairperson was briefed about the appointment of Statutory Officers of the University appointed by the Chancellor.

The Board expressed that a "Controller of Examination" has to be appointed as statutory officer. The Chairperson explained that as per the University Act, "Controller of Examination" is not a statutory position. He further expressed that the same appointment shall be made according to the norms as defined in the University Statutes.

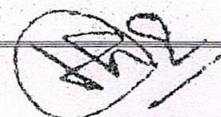
Agenda Point No. B.1.2: Review of the draft of First Statutes of University and recommendation to the Board of Governors for approval. (Annexure-I)

The Chairperson was briefed the Board on the development of the draft of First Statutes of University as per the Notification No.: 224/XXIV-C-3/2021-13(10)2018 received from Government of Uttarakhand dated March 23, 2021. He further expressed that the Statutes has been framed as per Chapter-V, section 30 of the University Act.

The Board members concurred on the structure and scope of the Statutes. The members recommended that the Statutes be framed in a manner that also provides for every Statutory Authority to frame respective regulations and the flexibility that may be required for a growing university.

A draft copy of the First Statutes of University is placed in **Annexure-I**.

S.P. Gupta



Resolution: It was unanimously resolved the draft of First Statutes of the University as placed in Annexure-I is hereby reviewed and recommended to the Board of Governors for approval. Also, resolved to authorize the Vice Chancellor to revise, edit and finalize the First Statutes of University and recommend to the Board of Governors for approval.

Agenda Point No. B.1.3: Consideration of minutes of 1st meeting of Academic Council held on 07th August 2021. (Annexure-II)

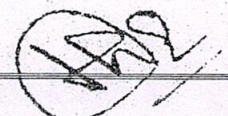
Registrar Dr. Himanshu Chauhan, presented the minutes of the first Academic Council meeting and briefed the board members regarding the resolutions taken. With words of appreciation the hon'ble members provided their valuable inputs. The minutes of meeting of Academic Council were duly annexed for ready reference of all members.

A long discussion took place about the syllabus of various programs, the evaluation and credits assigned in various courses and programs. The members were of the opinion that the Board of Studies should not be customary but visionary. They were also of the opinion that if some time a member is unable to attend the meeting then he/she can be requested for joining online so as to get the best of things and resources available. The members authorized the Vice Chancellor to reconstitute the BoS as and when the need arises. The members were explained the procedure adopted and cross questions were answered up to their satisfaction. The minutes of meeting of board of studies of various faculties were provided to all the members.

After the long discussion, Registrar informed to the house that the following ordinances and various committees and their power and functions of the university were approved by the Academic Council members:

- Academic Ordinance
- Examination Ordinance
- Admission Ordinance
- HR Ordinance
- Anti Ragging Committee

S.P. Gupta



- Anti Discrimination Cell
- Grievance Redressal Committee
- Internal Complaint Cell
- Placement Cell
- Proctorial Board
- Purchase Committee
- University Library Committee

Resolution: It was unanimously resolved to approve all the minutes of academic council and it was instructed to the Registrar to present the rest of the ordinances and policies in the next Academic Council meeting.

Agenda Point No. B.1.4: Consideration of commencement of Post Graduate, Graduate, Diploma and certificate programs in the various constituent schools and department of University as recommended by the Academic Council.

A detailed discussion among all the members took place regarding Post Graduate, Graduate, Diploma & Certificate Programs in various constituent schools and department of University. All members were of the opinion that new programs to be started considering the requirement and demand of the industry and the corporate sector. Hon'ble Chairperson Prof. (Dr.) S.P. Gupta also suggested some innovative programs and assured that skill development of the masses will be the focus area.

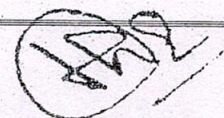
Resolution: After a long discussion, deliberations and ideation, it was resolved to approve commencement of Post Graduate, Graduate, Diploma, certificate programs in various constituent schools and department of university as recommended by academic council in toto.

Agenda Point No. B.1.5: Consideration of the conduct of examinations of all courses includes entrance exams for admission and declaration of results.

During the deliberations, the members discussed at length about the various aspects like:- Conduct of Examinations, Evaluation System, UFM, Result declaration etc.

Registrar, Dr. Himanshu Chauhan requested Deputy Controller of examination Mr. Vipin Jaiswal to clarify all the points of the Hon'ble

S.P. Gupta



members regarding Examinations Allied Provisions & Regulations 2021 through a power point presentation. All the members present were appreciative of the system designed and adopted by the University.

Resolution: It was unanimously resolved to approve the Examinations Allied Provisions & Regulations 2021. The conduct of examinations of all courses including entrance exams for admission to the various programs and declaration of results were approved in toto.

Agenda Point No. B.1.6: Consideration of the framing of various policies for efficient functioning of University.

Detailed discussion among all the members took place regarding various ordinances as approved by Academic Council. Dr. Brij Mohan Singh was of the opinion that a lot of due diligence is required while framing the rules and regulations of the University.

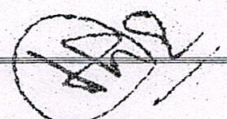
Resolution: It was unanimously resolved to approve the framing of various policies for efficient functioning of University.

Agenda Point No. B.1.7: Consideration and approval of the status of admission for the year 2021–2022 against the sanctioned seats in University. (Annexure-III)

Detailed discussion among all the members took place regarding various processes and the criterion adopted for admission to various programs in various departments, the fee structure and refund policy. It was informed to the house that till date 342 students have been admitted in the various programs for the session 2021-22. Registrar informed the house that 30th November is the deadline set by UGC to complete the admission process and which UETR shall abide by it. Further to this Registrar requested the house to consider granting approval in anticipation to such admissions that may occur till 30th Nov. 2021 considering the peculiar state created by the pandemic and also the Government notification date of UETR (24th Sept. 2021).

Resolution:- It was resolved to approve all admissions made in University for the session 2021-2022. The house unanimously empowered the Vice Chancellor to grant approval to

S. P. Singh



such admission that may happen till 30th Nov. 2021 and the same to be reported in the next meeting of BoM.

Agenda Point No. B.1.8: Considered to approve the recruitment of teaching staff as per the requirement of University. (Annexure-IV)

It was informed to the house that the University had advertised in local and national dailies seeking applications for various faculty positions. Registrar Dr. Himanshu Chauhan shared the details with the hon'ble members and apprised them of the Faculty-Student Ratio, Total number of faculties available, faculties required and faculty cadre ratio.

Resolution:- All members resolved to approve the recruitment of teaching staff of University.

Agenda Point No. B.1.9: Considered to approve the minimum eligibility conditions and qualifications of teachers of University. (Annexure-V)

Registrar informed to the house that the University has framed an HR Ordinance for "Minimum Qualification for Appointment of Teachers" as per the provisions of the University Act No. 07 of 2021. The Ordinance, thus formed is as per guidelines issued by the various Statutory Councils and University Grants Commission, New Delhi. All members reviewed the ordinance meticulously.

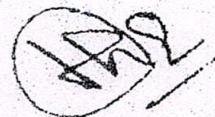
Resolution:- It was unanimously resolved to approve the "Minimum Qualification for Appointment of Teachers" in *toto*.

Agenda Point No. B.1.10: Notifying the members of the MoU's signed by the University. (Annexure-VI)

The Board was briefed about the MoU's signed by the University. The Board noted the developments and the members expressed their intent to support the University in building industrial relationships.

The Board noted the details of the MoU's signed by the University as placed in **Annexure-VI**.





Agenda Point No. B.1.11: Considered to approve the recruitment of non teaching staff as per the requirement of University. (Annexure-VII)

It was informed to the house that the University required non teaching staff for administration related work in various departments of the Universities. Registrar Dr. Himanshu Chauhan shared the detailed summary of Non Teaching Staff positions required in the University as per the concerned Statutory Council and UGC Guidelines.

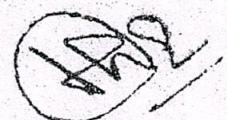
Resolution:- All members resolved to approve the recruitment of non teaching staff of University.

Agenda Point No. B.1.12: Any other point with the permission of the Chairperson.

- **Special Powers to Hon'ble Vice Chancellor:** Dr. Brij Mohan Singh placed a resolution to the house, requesting to vest all powers to add, amend, and retrieve at any stage; any part of statute and ordinance for efficient and smooth functioning of the university. Mr. Shreyance Jain seconded the resolution followed by unanimous approval by all members to empower the Vice Chancellor of University of Engineering and Technology Roorkee.

Resolution:- It was resolved to empower the Vice Chancellor of University to add, amend, and retrieve at any stage, any part of statute and ordinance for efficient and smooth functioning of the university.

As there being no other agenda points to discuss, the meeting of Board of Management concluded with a vote of thanks to the Chair.



Member Secretary

