



ORDINANCE 10

ADMISSION ORDINANCE

- ✚ Considered and Recommended in Academic Council 1st Meeting on dated 07th August 2021
- ✚ Considered and Recommended in Board of Management in 1st Meeting on dated 21st August 2021
- ✚ Resolved and Approved by Board of Governor in 2nd Meeting on dated 11th December 2021

10.1 PRELIMINARY

10.1.1 Short Title, Applicability & Commencement

- a) These regulations may be called **"UETR Regulations for Student Admissions and Registration 2022"**.
- b) These Regulations shall apply to all the Undergraduate and Postgraduates Programmes offered by the **UETR**.
- c) These Regulations shall come into force from the date of approval by the **Academic Council** of the **University of Engineering and Technology Roorkee (UETR)**.

10.1.2 Definitions

In these Regulations, unless there is something repugnant in the subject or context:

- a) **"Academic Council"** means the Academic Council of the University constituted under Section 25 of the UETR Act, 2021.
- b) **"Academic Programs"** means the Academic Programs of the University as approved by the Academic Council.
- c) **"Admission Committee"** means the Committee constituted by the University to approve the intake capacity and eligibility criteria of the students into various academic programs of the University.
- d) **"Controller of Examination"** means the Controller of Examinations of the University.
- e) **"Director Admissions"** means the Director Admissions of the University.
- f) **"Dean"** means the Dean of Faculty or a School/ College/ Center of the University.
- g) **"Fee"** means the Fee prescribed by the University to be charged from the students.
- h) **"Fee Committee"** means the Fee Committee constituted by the University to approve fee and other charges of approved programs.

- i) **"Registration"** means the Registration of a student who has been duly admitted to the University for a full-time academic program offered by the University of Engineering and Technology Roorkee (UETR).
- j) **"Registrar"** means the Registrar of the University.
- k) **"Student"** means a Student who has registered for a full-time academic program offered by the University of Engineering and Technology Roorkee (UETR) and its progressing as per schedule.
- l) **"Pro-Vice-Chancellor"** means the Pro-Vice-Chancellor of the University.
- m) **"Vice-Chancellor"** means the Vice-Chancellor of the University.
- n) **"University"** means the University of Engineering and Technology Roorkee (UETR), Roorkee, Uttarakhand INDIA.

10.2 ADMISSION POLICY

10.2.1 The Admission Policy of the University shall be consistent with the Vision/ Mission and philosophy of the University.

10.2.2 The admission of the students to the University shall be based on Merit, providing equal opportunity to all without any prejudice towards gender, religion, caste, creed, race, nationality, or place of birth of a student.

10.2.3 The merit for admission to the University may be determined on the basis of grades/ marks obtained in the qualifying examinations together with attainments in co-curricular and extra-curricular activities etc. and/or on the basis of marks or grades obtained in the entrance test conducted by the University or by State or any National level agency.

Provided that admission in the professional and technical programs/ courses shall be made through an **Entrance Test**.

10.2.4 Except for professional and technical programs, the University may allow relaxation from entrance test and provide weightage in terms of co-curricular and extra-curricular activities and/or interview/group discussion to the deserving candidates.

10.3 ADMISSION DEPARTMENT

10.3.1 There will be an Admission Department at the University level to plan, coordinate and organize admission-related activities of the University, such as:

- a) Preparing/ notifying admission schedule;
- b) Publicity and outreach measures;
- c) Processing admission applications/ scrutiny

- d) Preparing admission lists and taking approval from the Admission Committee;
- e) Sending offer letters to the candidates;
- f) Conduct UAT (University of Engineering and Technology Roorkee Admission Test);
- g) Processing the admission of the students
- h) Coordinate with schools for organizing orientation programs for newly admitted students.

10.3.2 The Admission Department shall also coordinate with the concerned schools for processing lateral entry and migration cases as per the University policy.

10.3.3 The Admission Department shall be headed by the Director of Admissions and must have requisite support staff.

10.3.4 The Admission Department shall function as per the UETR Admission Policy under the regulation and direction of the Admission Committee of the University.

10.4 ADMISSION COMMITTEE

10.4.1 The Admission Committee is a Statutory Authority of the University constituted in terms of Section 27(d) of the UETR Act, 2021.

10.4.2 The composition of the Admission Committee, as specified in the University Ordinances, is as under:

- | | |
|-----------------------------------|------------------------------|
| a) Vice-Chancellor | - Chairman |
| b) Pro-Vice-Chancellor | - Member |
| c) Registrar | - Member |
| d) Dean Academic Affairs | - Member |
| e) Deans of all the Schools | - Member |
| f) Director International Affairs | - Member |
| g) Director Admissions | - Convener/ Member Secretary |

10.4.3 As per the University Ordinances, the Admission Committee shall, subject to the superintendence of the Academic Council, lay down the minimum qualification for admission to various programs of studies, the number of seats in each of the programs and the date(s) of the commencement and conclusion of the admission process.

10.4.4 Roles and Responsibilities of the Admission Committee are:

- To approve the programs of study and recommend addition/ deletion in the existing programs based on:
 - a) Market Trend Analysis
 - b) Feedback from various Schools/ Stakeholders
 - c) Last Year Trend Analysis

- d) Student Prospective
 - e) Industry Requirement
 - f) Change in the Government Policies
 - g) Scope of the Program
- To lay down the duration and intake capacity of the programs
 - To recommend admission eligibility criteria for each program to the Academic Council for approval
 - To adopt the eligibility/selection criteria and admission norms/ schedule as prescribed by the respective Statutory Councils for Council-Driven Programs
 - To approve the admission schedule for each year
 - To approve and notify the final admission list and decide the commencement date(s) of the classes and the last date of admission; except in case of Council-Driven Programs (like Medical, Dental, Nursing, Architecture, etc.) which are governed through notification of the respective regulatory bodies.

10.5 PROGRAM DURATION

10.5.1 The program duration and sanctioned student intake for each program of study shall be as approved by the Admission Committee and Academic Council.

10.5.2 The current duration of the academic program is:

- | | | |
|--|---|----------------------|
| a) Undergraduate Programs | - | 03 Years |
| b) B.Tech. Programs | - | 04 Years |
| c) Master's Degree Programs | - | 02 Years |
| d) Undergraduate Programs (B.Sc. Nursing, B.Design)- | | 04 Years |
| e) Ph.D. Programs | - | Part Time/ Full Time |

10.5.3 However, the program duration for Council-Driven Programs shall be as prescribed by the respective Regulatory Councils.

10.5.4 Unless otherwise provided in the academic calendar, an academic year of the University shall normally commence in July/ August of a Calendar Year and end in May of the following Calendar Year.

10.5.5 Every academic year shall be divided into two semesters. While the Odd Semester will normally commence in July/ August & end in December, the Even Semester will begin in January & end in May. However, few Council-based programs run on annual exam system.

10.6 ELIGIBILITY/ SELECTION CRITERIA

10.6.1 The eligibility/selection criteria for enrolment to various academic programs of the University shall be as recommended by Admission Committee following

with the respective Councils/Boards and approved by the Academic Council from time to time.

10.6.1.1 DIPLOMA/UNDER GRADUATE

A. Diploma in General Nursing and Midwifery (GNM)

Duration: 3 years

Eligibility: 10+2 class passed with Science (PCB) & English with aggregate of 45% marks from a recognized board or its' equivalent board.

No. of Seats: Number of seats as per the essentiality certificate issued by Govt. of Uttarakhand and approved State Nursing Council.

Age Limit: The minimum age for admission shall be 17 years on 31st December of the year in which admission is sought.

B. Bachelor of Science in Nursing (B.Sc. Nursing)

Duration: 4 years

Eligibility: 10+2 class passed with Science (PCB) & English with aggregate of 45% marks from a recognized board or its' equivalent board.

No. of Seats: Number of seats as per the essentiality certificate issued by Govt. of Uttarakhand and approved State Nursing Council.

Age Limit: The minimum age for admission shall be 17 years on 31st December of the year in which admission is sought.

C. Bachelor of Physiotherapy-BPT

Duration: 4.5 years

Eligibility: The candidate must have passed 10+2, or its' equivalent with Physics, Chemistry and Biology with a minimum of 50% marks.

No. of Seats: Number of seats shall be 30 or as approved by National /State Council and State Government.

Age Limit: The minimum age for admission shall be 17 years on 31st December of the year in which admission is sought.

D. Bachelor in Medical Laboratory Technology- BMLT

Duration: 3.5years

Eligibility: The candidate must have passed 10+2, or equivalent with Physics, Chemistry and Biology with a minimum of 45% marks.

No. of Seats: Number of seats shall be 30 or as approved by authorized national council and state government

Age Limit: The minimum age for admission shall be 17 years on 31st December of the year in which admission is sought.

E. Bachelor of Medical Radiology and Imaging Technology (BMRIT)

Duration: 3.5 years

Eligibility: The candidate must have passed 10+2, or equivalent with Physics, Chemistry and Biology with a minimum of 50% marks.

No. of Seats: Number of seats shall be 30 or as approved by authorized national council and State Government.

Age Limit: The minimum age for admission shall be 17 years on 31st December of the year in which admission is sought

Note: - As per Letter No: 20/UPC/102/2020/ by Uttarakhand Paramedical Council, dated 04 Sept 2021. All the students who have PCM Subject in 12th Standard will be eligible for admission in paramedical courses. However, they need to qualify REMEDIAL BIOLOGY subject during the course of their study.

F. Bachelor of Business Administration (BBA)

Duration: 3 years

Eligibility: The candidate must have passed 10+2 or equivalent examination qualification in any stream from a recognized educational board with a minimum aggregate score of 45% marks.

No. of Seats: Number of seats shall be 180 or as approved by the competent authority.

G. Bachelor of Commerce (B.Com Hons.) – Computerized Financial Accounting (CFA)

Duration: 3 years

Eligibility: The candidate must have passed 10+2 or equivalent qualification in any stream from a recognized educational board with a minimum aggregate score of 45% marks.

No. of Seats: Number of seats shall be 60 or as approved by the competent authority.

H. Bachelor of Commerce (B. Com Hons.)

Duration: 3 years

Eligibility: The candidate must have passed 10+2 or equivalent qualification in any stream from a recognized educational board with a minimum aggregate score of 45% marks.

No. of Seats: Number of seats shall be 60 or as approved by the competent authority.

I. Bachelor of Technology (B. Tech Hons.) – Computer Science and Engineering

Duration: 4 years

Eligibility: The candidate must have passed 10+2 or equivalent from a recognized educational board with Physics, Chemistry and Mathematics as core subjects with a minimum aggregate score of 50% in core subjects.

No. of Seats: Number of seats shall be 120 or as approved by the competent authority

J. Bachelor of Technology (B. Tech Hons.) – CSE with specialization in Artificial Intelligence & Machine Learning

Duration: 4 years

Eligibility: The candidate must have passed 10+2 or equivalent from a recognized educational board with Physics, Chemistry and Mathematics as core subjects with a minimum aggregate score of 50 % in core subjects.

No. of Seats: Number of seats shall be 60 or as approved by the competent authority.

K. Bachelor of Technology (B. Tech Hons.) – CSE with specialization in Cyber Security

Duration: 4 years

Eligibility: The candidate must have passed 10+2 or equivalent from a recognized educational board with Physics, Chemistry and Mathematics as core subjects with a minimum aggregate score of 50 % in core subjects.

No. of Seats: Number of seats shall be 60 or as approved by the competent authority.

L. Bachelor of Technology (B. Tech.) – Civil, Mechanical, Electrical & Electronics

Duration: 4 years

Eligibility: The candidate must have passed 10+2 or equivalent from a recognized educational board with Physics, Chemistry and Mathematics as core subjects with a minimum aggregate score of 50 % in core subjects.

No. of Seats: Number of seats shall be 30 or as approved by the competent authority.

M. Bachelor of Technology (B. Tech) – Lateral Entry

Duration: 3 years

Eligibility: The candidate must have passed Diploma Examination with at least 50% marks (45% marks in case of candidates belonging to reserved category) in any branch of Engineering and Technology. OR

The candidate must have passed B.Sc. Degree from a recognized university as defined by UGC, with at least 50% marks (45% marks in case of candidates belonging to reserved category) and passed 10+2 examination with Physics, Chemistry and Mathematics as core subjects.

No. of Seats: 10% seats of the Intake of Program or as approved by the competent authority.

N. Diploma of Pharmacy (D. Pharm)

Duration: 2 years

Eligibility: The candidate must have passed 10+2 class with aggregate of 50% marks with English as one of the subjects and Physics, Chemistry, Mathematics (PCM), or 3 years degree courses in Science from a recognized board or its' equivalent board.

No. of Seats: Number of seats shall be 60 or as approved by Pharmacy Council of India.

O. Bachelor of Pharmacy (B. Pharm)

Duration: 4 years

Eligibility: The candidate must have passed 10+2 class with PCM/PCB & English with aggregate of 50% marks from a recognized board or its' equivalent board.

No. of Seats: Number of seats shall be 60 or as approved by Pharmacy Council of India.

P. Bachelor of Science in Agriculture

Duration: 4 years

Eligibility: 10+2 class passed with PCM & English with aggregate of 45% marks from a recognized board or its' equivalent board.

No. of Seats: Number of seats shall be 60 or as approved by the competent authority.

10.6.1.2 POST GRADUATE

A. Master of Business Administration (MBA)

Duration: 2 years

Eligibility: The candidate must be graduate under 10+2+3 or 10+2+4 pattern under any discipline, securing at least 50% marks or equivalent CGPA in aggregate from a recognized university.

No. of Seats: Number of seats shall be 60 or as approved by the competent authority.

B. Master of Computer Applications (MCA)

Duration: 2 years

Eligibility: The candidate must have passed Bachelor's Degree of minimum 3 years duration with Mathematics at 10+2 level or at Graduate Level or BCA/ B.Sc IT/ B.Sc-CS with at least 55% marks or equivalent CGPA in aggregate, in the qualifying examination (with additional bridge course for non- computer background students).

No. of Seats: Number of seats shall be 60 or as approved by the competent authority.

C. Master of Technology (M.Tech)- Computer Science & Engineering

Duration: 2 years

Eligibility: The candidate must be a graduate under 10+2+3 or 10+2+4 pattern in any relevant engineering stream or MCA/M.Sc securing at least 55% marks or equivalent CGPA in aggregate, from a recognized university.

No. of Seats: Number of seats shall be 18 or as approved by the competent authority.

D. Master of Science (Agriculture)

Duration: 2 years

Eligibility: The candidate must be graduate under 10+2+3 or 10+2+4 pattern in courses like Horticulture, Forestry, and Agriculture securing at least 50% marks or equivalent CGPA in aggregate, from a recognized university.

No. of Seats: Number of the seats shall be 18 or as approved by the competent authority.

E. Master of Commerce (M.Com.)

Duration: 2 years

Eligibility: The candidate must have passed Bachelor's Degree of minimum 3 years duration with at least 50% marks or equivalent CGPA in aggregate, from a recognized university.

No. of Seats: Number of seats shall be 18 or as approved by the competent authority.

F. Post Basic B.Sc. Nursing (PB B.Sc. Nursing)

Duration: 2 years

Eligibility: The candidate must have passed GNM with aggregate of 50% marks from a recognized board or its' equivalent board.

No. of Seats: Number of seats as per the essentiality certificate issued by Govt. of Uttarakhand and approved State Nursing Council.

Age Limit: The minimum age for admission shall be 17 years on 31st December of the year in which admission is sought.

Note: 10% reservation for General Categories, who are economically weak.

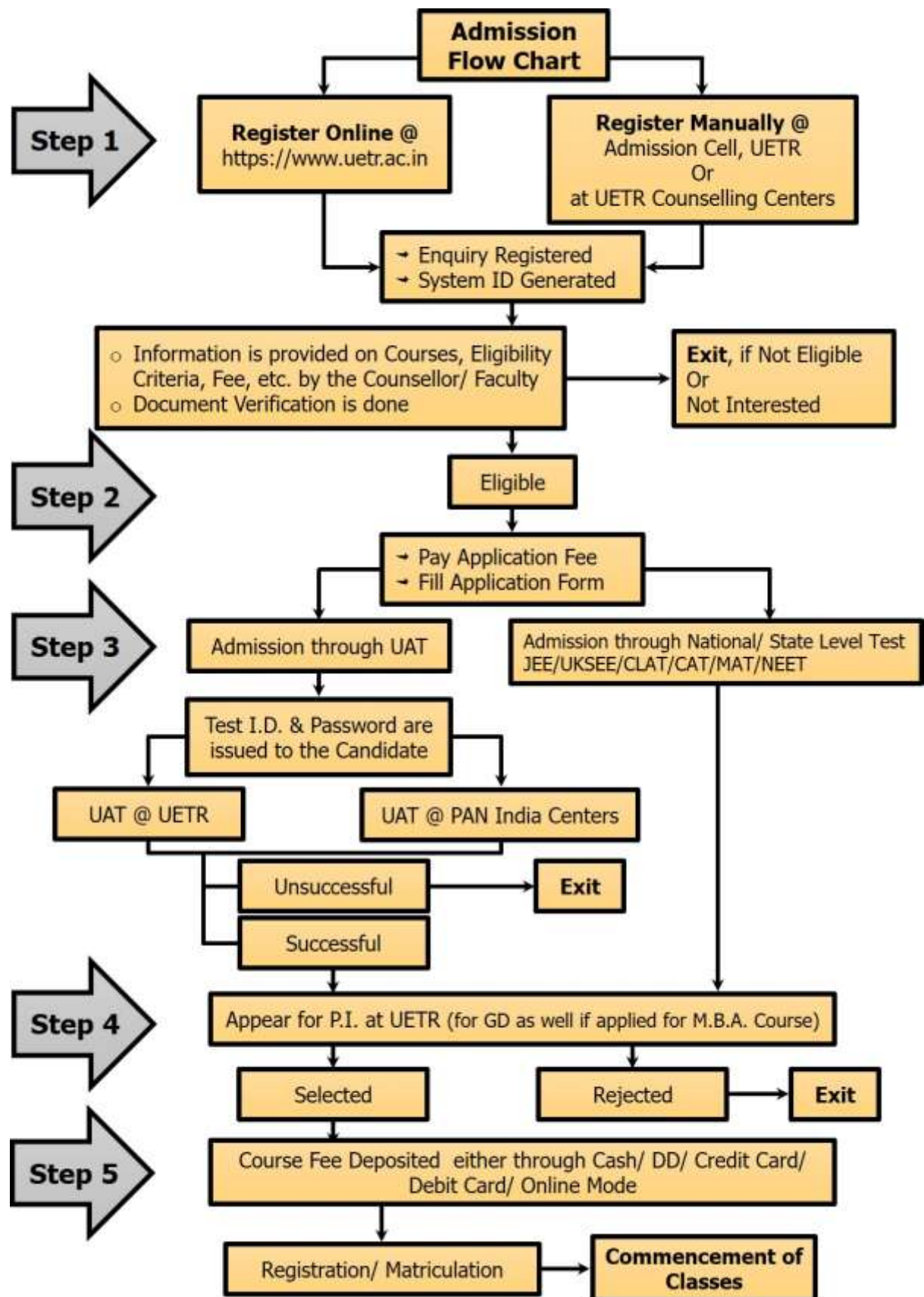
* All programs running on Semester Based.

10.7 ADMISSION PROCESS

10.8.1 The Admission Process shall comprise of the following steps:

- a) Release of Admission Notifications through various publicity modes. The applicants can apply for admissions, both online and offline.
- b) Education Counsellors/ Faculty Representatives from Schools should take care of the admission inquiries and counsel the candidates/ parents about the programs/ courses etc. and clear their doubts.
- c) Examine the admission forms received for eligibility check.
- d) Plan/ make arrangements for the conduct of the UETR Admission Test (UAT) for entrance, wherever required, for eligible applicants.
- e) The test will be conducted at the University Campus and designated centers.
- f) The test will be of 60 to 120 minutes duration comprising questions on quantitative/ qualitative aptitude, subject knowledge, general English, general awareness, etc.
- g) Candidates who have cleared UAT will be further assessed through a Personal Interview by the faculty or respective program offered by the concerned school for their subject knowledge, overall behavioral pattern, English Communication and personality, etc. by way of Personal Interview.
- h) The documents of such candidates as are found fit shall be scrutinized by the admission audit team and the final selection list shall be put up to the Admission Committee for approval.
- i) The candidates in the approved list shall be offered admission, and after payment of requisite fees, their admission will be confirmed.
- j) The documents of the admitted students shall be sent to the concerned school for further processing.

10.8.2 The complete process flow chart detailing all the steps from registration for admission till the enrollment in the University is tabulated below:



10.8 RESERVATION POLICY

- a) Under sub-section (1) of section 37 of the University Act, 2021, for admission in various courses conducted by the University, Forty percent (40%) seats shall be reserved for the permanent residents of the state of Uttarakhand.
- b) University shall adhere to the state policy of reservation made by State Government under the constitution of India or as notified by the Government of India for the purpose from time to time and same shall be applicable for admission to any academic programme for OBC, SC ST, and physically handicapped candidates (with minimum disability to the extent of 40%), over the intake fixed for each academic Programme.
- c) Candidates seeking admission under the reserved categories shall be required to fulfil the prescribed conditions and eligibility criteria of the admission to any of the academic programmes.
- d) If the reserved seats are vacant, due to non availability of eligible candidates or any other reason, then said vacant seats may be filled by the other students on merit basis/otherwise, as deemed fit.

10.9 FEE STRUCTURE

10.9.1 Provisions in the Act and Ordinances

- a) Section 29 of the University Act empowers the University to prescribe, demand, and receive payment of fees and other charges.
- b) Further, the Ordinances of the University provides inter-alia, which the tuition, examination, and any other fee chargeable from the students shall be as recommended by the Fee Committee and approved by the Executive Council.
- c) The Fee Committee after taking into consideration the revenue and expenditure of the previous year, school-wise/ program-wise intake, cost escalation etc. shall recommend the fee structure for various programs for consideration and approval by the Executive Council. The fee structure once approved shall be circulated and also put up on the University Website for general information.

10.10 POLICY FOR STUDENT'S MIGRATION

10.10.1 Migration Policy

- a) The policy covers the migration of students from within a School/ Department of the University of Engineering and Technology Roorkee (intra-University) or from other Universities to UETR (inter-University).
- b) Such migration will not be the right of a student; though it is a permissive facility and hence not obligatory on the part of the University to allow.

- c) Inter-University migration shall be allowed to students coming from Universities/ Institutes established under recognized by the Regulatory Bodies.
- d) In addition, the academic record of a student shall also be a determining factor for allowing the migration.

10.10.2 Intra-University (Intra-School/Intra-Department) Migration

The migration of a student enrolled in an Undergraduate or Postgraduate program shall be regulated as under:

- a) A student can apply for intra-department/ intra-school migration within the University only after the completion of first year of the enrolled program and are academically eligible to register for the Third Semester.
- b) Such migration shall be allowed after the completion of second semester but before the start of the third semester.
- c) However, change of discipline of study shall not be allowed under the migration policy.

○ Order of Preference for Migration

- Change of program/ branch within the department, if permissible, shall be carried out at the level of the School/ Faculty of the concerned discipline. The concerned School/ Department shall check the eligibility criteria for migration of the candidate and if the candidate fulfills the criteria, the department shall forward his/ her case to the admission cell and office of the CoE after the approval of the Dean of the concerned school.
- Preference shall be given to those students who have cleared all the courses of the first and second semesters.
- Further, such students shall be required to submit a **"No Objection Certificate (NoC)"** from their parents in support of a change of program/ branch of their ward.
- In cases where the student migrates from one program to another, the fee difference must be paid.

○ Documents Required

- Grade Cards of first and second semesters issued by the Controller of Examinations Office.

- Requisite Migration Form duly signed along with the NoC for Migration Form.

10.10.3 Inter-University Migration

- a) The following conditions shall be applicable to cases of migration of students from other Universities/ Institutes.
- b) Migration of students from other recognized Universities/ Institutions to UETR in Undergraduate/ Postgraduate programs shall be allowed up to 15 days or prior to the date of commencement of the semester. Such migration shall be regulated as under:
 - ✚ The candidate must have passed all the courses of the previous semester of the University from where he/ she is migrating.
 - ✚ The courses studied by the candidate must be mapped with the courses offered by the UETR. The student has to pass all those courses which are not mapped, whenever they will be offered by the University.
 - ✚ The candidate would be required to furnish an undertaking that he/ she will attend classes and pass the courses which are not equivalent to courses of the UETR.
 - ✚ The candidate will have to produce an NoC from the Institute/ University where he/ she is presently working.
 - ✚ Such migration will be subjected to the availability of seat(s) in programs/ branches in which migration is sought.
 - ✚ Migration will be governed by the Rules and Regulations of the UETR.
 - ✚ In addition to the above, the admission in UG/ PG Program, credit transfer will be allowed maximum up to 50% of the credit of the program.
- **Procedure for Inter-University Migration**
 - A candidate seeking migration should obtain a 'No Objection Certificate (NOC)' in the prescribed format (Annexure 1) from the University/ Institute where the student is studying and from UETR where migration is sought.
 - The candidate seeking migration should submit an application duly signed by him/ her along with NOC issued by the University/ Institute last studied.
 - UETR will authorize migration only if a vacant seat is available in the program/ branch in which migration is sought.

- Such migration will be governed by the Rules and Regulations of the UETR.
- **Documents Required**
 - Grade cards for the first and second semesters are issued by the Controller of Examinations Office.
 - Requisite Migration Form duly signed along with the NoC for Migration Form.

10.10.4 Migration for Ph.D. Programs

Research Scholars pursuing Ph.D. programs in recognized Universities may be allowed to migrate to UETR under the following conditions:

- a) The candidate should be a bonafide registered research scholar of a recognized University.
- b) The candidate should have fulfilled all the eligibility conditions and has completed the course work with the minimum stay of one year in the University where registered.
- c) Submit a status report on the research work completed as on date duly verified by the Research Guide and Ph.D. Program Coordinator.
- d) Should have valid and convincing reasons for migration.
- e) Produces a NOC issued by the Guide and Ph.D. Program Coordinator, duly forwarded by the Competent Authority of the University.
- f) Submit a research plan in association with the proposed Guide in UETR.
- g) Gives a declaration in writing to abide by the research policies and rules and regulations of the UETR.
- h) The application must be reviewed and approved by the RC and RAC.

10.10.5 Information to the Authorities

All the migration cases, i.e. Intra/ Inter/Ph.D. must be informed are approved by the Registrar and the concerned Schools/ Departments.

CONCLUSIONS

The University of Engineering and Technology Roorkee (UETR) Policy for Admission and Migration of the Students will be subjected to review annually on the basis of suggestions received from stakeholders, impact analysis and considerations by the Committee Group constituted at the time.

APPLICATION PROFORMA

for

MIGRATION CERTIFICATE

(Intra-Department/ Intra-School) and Inter-University

Whether Intra-Department/ School Migration		
Whether Inter-University Migration		
	University Name	

1)	Name (in BLOCK Letters)															
2)	System I.D. (if applicable)															
3)	Roll Number (if applicable)															
4)	Father's Name															
5)	Mother's Name															
6)	Details of the Last Examination	a) Last Examination <table border="1"><thead><tr><th>Year</th><th>Session</th><th>Sem</th><th>CGPA</th><th>Result</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>					Year	Session	Sem	CGPA	Result					
Year	Session	Sem	CGPA	Result												
7)	Reason for Migration															
8)	Name of the Program/ Course/ School to which Migration is sought															
9)	Full Address of the Applicant (with Mobile No.)															

Dated: _____

Signature of the Candidate

NOC for MIGRATION*(to be issued by the Registrar from where the Student is Migrating)*

This is to certify that _____ S/o Shri _____
 of School/ Department _____ bearing **Roll No.** _____
 is a regular student of _____ Deptt.

He/She has applied for Migration from _____ **(Program/Course/University)** to _____ **(Program/Course/University)**.

This department has No Objection to him/ her migration out of this **(Program/Course/University)**

Further certified that:

- a) The student is eligible to register himself/ herself for 3rd Semester commencing from _____ (in case of Program/ Course).
- b) He/ She has cleared all the subjects of First Year. or
 He/ She has _____ subjects non-cleared as on _____.
- c) There are NO DUES pending as against the student.

Signature

(Registrar with Seal)

Signature

(HoD)

Signature

(Dean of School)

.....
 (to be issued by the Registrar of the School to which the student seek Migration)

This is also to certify that this School/ University has No Objection to Mr./ Ms. _____

S/o/D/o Shri _____ of the _____ Department

bearing Roll No. _____ migrating to this School/ Program.

Signature

(Registrar with Seal)

Signature

(HoD)

Signature

(Dean of School)



FORMAT for COURSE MAPPING

Name of the Student : _____

Enrollment No. : _____

Name of the School : _____

Existing Program : _____

Proposed Programme : _____

Course Mapping

Sr. No.	Previous Semester		Proposed Semester		Remarks, if any
	Course Studied	Credits	Course to be taken	Credits	
1)					
2)					
3)					
4)					
5)					
6)					
7)					
8)					
9)					
10)					

Action Plan to cover the Deficiency:

Dean's Approval & Signature

Approval of Equivalence Committee