



Post Box No. 27, 7th KM on Roorkee Haridwar Road, Vardhmanpuram,
Roorkee 247 667 (Uttarakhand) **INDIA**

CU/RO(03)/3005/2025/4531

Dated July 28, 2025

NOTICE : Reporting Schedule ODD Semester (Session 2025 - 26)

It is to inform all the non-reported students of **First Year** and **Lateral Entry** that from **Friday** onwards i.e. **August 01, 2025**, the reporting will be held in the **Student Cell**, ADM Block, Main Building. The counter details are mentioned here as under:

COUNTER NO. & DUTY PARTICULARS	EMPLOYEE's NAME
A.B.C. ID Generation (Student Data Entry)	Mr. Angad Veer Singh; Mr. Varun Chauhan; Ms. Shaili Gupta; Ms. Mandeep Kaur
Anti-Ragging (Student Data Entry)	
Document Verification	Mr. Vivek Agarwal; Mr. Nitin Chand; Mr. Vikrant Ms. Himani Joshi
Hostel Allocation (Room Allocation to Boys & Girls)	Mr. Priyabrat Kumar; Ms. Uma

All the students are required to deposit at least **50%** of the academic fees and **50%** of the hostel fees (if willing to avail the hostel facility) on or before reporting in the campus.

In case of any issue/query, please feel free to contact on **+91 90 27 916 032**.

Registrar

CC to:

- o **Hon'ble President** - for kind information please
- o **Vice-President** - for kind information please
- o **Deans & HoDs** - for kind information please
- o **Guard File** - for records