

Post Box No. 27, 7th KM on Roorkee Haridwar Road, Vardhmanpuram, Roorkee 247 667 (Uttarakhand) INDIA

Ref. No.: CU/PVC/4008/ 06

Date: Oct. 16, 2023

## NOTICE CAMPUS SHOOT (PHOTOGRAPHY & VIDEOGRAPHY)

I would like to bring to your kind notice that a much-anticipated **CAMPUS SHOOT** is starting from today. To ensure a successful shoot, departmental schedule are as follows.

17th Oct	10:00 am to 2:00 pm	Computing
	2:00 pm to 6:00 pm	Management
18th Oct	10:00 am to 12:00 pm	Ayurveda
	12:00 pm to 2:00 pm	Nursing
	2:00 pm to 4:00pm	Pharmacy and Paramedical
	4:00 pm to 6:00pm	University Level
19th Oct	10:00 am to 1:00 pm	Civil
	1:00 pm to 3:00 pm	Mechanical
	3:00 pm to 5:00 pm	Electrical

In making the remarkable success of campus shoot, kindly adhere the following guidelines:

- All faculty members must come well dressed and fully prepared for the shoot. This includes being knowledgeable about their respective departments /subjects and roles during the shoot.
- Students must be fully prepared and aware of their assigned roles during the shoot.
- All projects and labs within the department must be in proper condition.
- Department not to plan any conflicting activities or events during scheduled shoot.

To ensure smooth execution, all HODs /Principals /Deans are requested to oversee these guidelines are adhered to appropriately. A checklist has been attached for your convenience.

Thank you for your attention and cooperation. Further information, you may contact to the undersigned.

> (Dr. B.M. Singh) Pro Vice-Chancellor

## CC to:

- Hon'ble Chancellor
- Pro-Chancellor
- **Executive Director**
- Vice-Chancellor
- Pro-VC (Acd.)
- Registrar
- Dy. Registrars
- Deans
- **HODs** /Principals
- Faculty Members
- Student Notice Board
- Guard File

- for kind information, please
- for kind information and compliance, please
- for kind information and compliance, please
- for kind information, please
- for kind information, please